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## PART I

## IMPORTANT GOVERNMENT ORDERS

### CHIEF SECRETARIAT

**Issues instructions in the matter of grant of Increments and Promotions to Officials in the Subordinate Superior Service.**

READ—

Government Order No. E. 2361-440—R. & P.S. 25-48-3, dated 15th June 1951, prescribing an uniform procedure for all Departments in regard to confirmations, grant of increments and promotions to officials governing the subordinate superior services and authorising grant of exemption from passing departmental tests in certain cases.

2. Letter No. 364, dated 7th August 1951, from the Private Secretary to His Highness the Maharaja of Mysore, enquiring if the authority competent to grant exemptions from passing the departmental tests referred to in para 4 of the G.O. dated 15th June 1951 read above is the Head of the Department.

3. Government Order No. E. 10209-301—R. & P.S. 10-51-6, dated 29th January 1952, directing in modification of G.O. dated 15th June 1951 read above, that the tests prescribed in G.O. No. Fl. 3966-4033—S. & A. 25-47-45, dated 16th October 1948, for steno-typists for crossing the efficiency bar will remain in force, etc.

4. Government Order No. E. 2516-87—R. & P.S. 25-48-7, dated 6th June 1952, clarifying certain points raised by the Revenue Commissioner in respect of grant of exemption from passing the departmental tests.

5. Letter No. E. 3631—R. & P.S. 25-48-11, dated 25th June 1952, from the Education Secretary to Government addressed to the Director of Printing (copy forwarded to Heads of Departments in Memo No. E. 3632-704, dated 25th June 1952), stating that increments due to officials on 1st January 1950 and 1st January 1951 but withheld as per G.O. No. Fl. 10506-590—S. & A. 14-48-17, dated 23rd May 1949, for not having passed the Examination cannot be sanctioned now and that since three years time has been given under G.O. dated 15th June 1951, one increment may be given on 15th June 1952 and the next on 15th June 1953, the officials being thrown out if they do not pass the tests before 15th June 1954.

ORDER No. E. 8523-623—R. & P.S. 3-52-19, DATED BANGALORE, THE 22ND SEPTEMBER 1952.

Since some doubts are still raised in the matter of grant of exemption from passing the departmental tests for purposes of confirmations, grant of increments and promotions to officials in the Subordinate Superior Services, the following instructions are issued :—

1. Officials who are below 42 years of age should pass the test within a period of three years failing which, their services will be terminated by the Heads of Departments as directed in the Government Order dated 6th June 1952 read above. Cases may arise when their services need not be terminated for special reasons. In such cases Heads of Departments may send up recommendations to Government. They may even grant extension of the period up to a maximum of two years in deserving cases.

2. Officials who are between the age of 42 and 45 and who have not passed the departmental tests may be given exemptions in individual cases on their merits. The Heads of Departments should submit such cases to Government recommending for grant of exemption from passing the departmental tests, and Government may grant exemption in such cases.

3. In the case of officials who were already 45 years of age on 15th June 1951, the Heads of Departments may grant such exemptions to them.

4. The exemptions contemplated in 1, 2 and 3 above will enable confirmation and drawing of increments in the grade in which the officials are working. If, for any reason, the exemptions so given have to be made applicable for promotion to the higher grade then the Heads of Departments may send up recommendations to Government on this behalf.

5. Officials after entry into service should pass the departmental tests within a period of three years, failing which their services will have to be terminated. Cases may arise when on account of sickness or other valid reasons, removal from service may not be necessary. In such cases, one or two years more may have to be allowed to enable the officials to pass the tests within that period. The Heads of Departments may therefore grant extension of the period even in the case of recruits also up to a maximum of two years in deserving cases.

6. In the case of exemptions from age limit for purposes of appointment, the Government will consider each on its merits.

N. PUTTARANGASWAMY,
*Chief Secretary to Government.*

**Reviews the Administration Report of the Civil Supplies Department for the year 1951-52.**

READ—

Report on the administration of the Civil Supplies Department for the year 1951-52 received with letter No. T. 3973, dated the 18th July 1952, from the Controller of Civil Supplies in Mysore, Bangalore.

ORDER No. C. 631—Co. 44-52-2, DATED BANGALORE, THE 28TH AUGUST 1952.

Recorded.

Sri M.K. Appajappa, B.A., I.A.S., continued to be in charge of the Department of Civil Supplies during the year under report.